Redescriptions submission guidelines

Submission of manuscripts

- The **maximum length** for manuscripts: article 7000-10,000 words, review article 5000 words, book review 2000-3000 words, including notes and references.

- Articles must include an **abstract** (100-150 words) and 3-6 **keywords**.

- A **title page** should be included containing the article title, author's name, contact details, short biography and acknowledgments.

- Submit your full manuscript and the title page to Kari Palonen (kari.i.palonen(at)jyu.fi) as email attachments.

- If not written by a native speaker of English it is the responsibility of the author to have the manuscript checked by a native speaker. *Redescriptions* does not provide language consultation services.

General journal style points

- Use UK spelling and punctuation.

- Use minimum caps for all headings (i.e. initial cap. for first word and proper nouns only)

- Use minimum digits in number spans: 16–18, 20–7, 34–76, 104–6, 136–9.

- Dates are written in the following way: 31 January 1998; years are elided to two digits: 1674–89, 1674–77, 1674–1723 (BC years must be given in full)

- *Ibid*., after references that cite the title previously mentioned; do not use *idem*, *loc*. *cit*. or *op*. *cit*.

Quotations

- Quotations less than about five lines long should be integrated (i.e. run on in the text) and placed in single quotation marks.

- Quotations longer than about five lines should be extracted (i.e. begun on a separate line and indented with a space above and below; no quotation marks)

Notes

- The journal uses endnotes rather than footnotes. **Notes should be kept to a minimum**.

- **Footnotes** should be used only for purposes such as explaining the title of the article, or the quality of the essay (e.g. Opening Address at the VII Annual Conference of the History of Political and Social Concepts Group, Rio de Janeiro, 7-9 July 2004).

- **Endnotes** should be numbered consecutively throughout the text in brackets. They should be listed in a section **Notes** following the main text. The notes should not contain reference material if this can be absorbed in the text and list of references.

References

General

- References use the author-date system. References within the text should give the author's surname, the year of publication and the page numbers where necessary, e.g. (Hemmings 2012: 24). If citing more than one work, use semi-colons to separate. Chronological or alphabetical order?

- 'References' at the end of the article contain only and all the publications cited in the text. List references (1) alphabetically and (2) chronologically.

- Distinguish two or more works published in same year and label them a) b) c) according to the order in which they are cited in the text.

- In 'References' original works precede works edited by the same writer; works by single author precede joint works.

- For multi-author works, it is acceptable to use et al. in the text for works with more than two authors but all authors' names should be given in 'References' (unless there are more than three). First name for second and subsequent authors do not need to be inverted.

Books and articles in edited volumes

- Book titles: use initial capitalisation (i.e. all important words, including first word after colon); italic; no quotation marks.

- Article/chapter titles in edited volumes: minimum capitalization, roman, in single quotation marks.

- Give place of publication and the publisher (spell out university presses), separated by colon, and page references for articles.

- Abbreviations to be used: (ed.), (eds.), p., pp.

- For example: Bauer, Heike (2009), *English Literary Sexology: Translations of Inversion. 1860-1930*. Basingstoke: Palgrave MacMillan.

- For example: Baron, Hans (1968), 'The querelle of the ancients and the moderns as a problem for Renaissance scholarship,' in Paul. O. Kristeller and Philip. P. Wiener (eds), *Renaissance Essays*. New York: Harper & Row, pp. 95-114.

Articles in journals:

- Journal titles: always in full; initial capitalisation; italics.

- Article titles: minimum capitalization; roman; in single quotation marks.

- Give volume number and part or issue number, separated by colon, and page numbers (no vol., no. or pp. needed)

- For example: Derrida, Jacques (2005), 'Women in the beehive. A seminar with Jacques Derrida,' *Differences* 16:3, 139–57

Other sources

- Unpublished books, theses and dissertations should be in roman in single quotes: type, place and date should be given, e.g. Cheshire, Jim (1998). 'Early Victorian Stained Glass' (PhD dissertation, University of Exeter)

- Unpublished conference papers should give the name of the organising body, the title of the conference and the date given

- For newspaper articles, use the following style giving the author's name if possible: Barratt, Paul (1996), 'The Big Fella: Michael Collins at the Movies', *Irish Times* (12 October 1996), p. 2.

- Internet sources: do not include http:// in the address if www is included. Do not underline or italicise or place in brackets. Give dates when the site was accessed. In 'References' Internet sources can be placed under author's name.

Foreign titles

- Publications in all modern European languages except French capitalise the initial letters of the first word and proper nouns only (all nouns in German).

- French publications follow the same system unless the first word is a definite article or an adjective: in this case, the first noun and all preceding adjectives also have initial caps, e.g. *Les Femmes savantes*, *La Folle Journée*, but *A la recherche du temps perdu*

Final manuscript copy

Manuscripts must be submitted **as rtf documents**. Please follow these instructions:

- 1. Justify the text to the left (leave the right margin unjustified).

- 2. Check the spelling.

- 3. To emphasise something, use italics.

- 4. Do not leave double spaces between letters and words or after punctuation marks.

- 5. Do not indent text in any way, leave one empty line between paragraphs.

- 6. Do not leave any unnecessary empty lines between paragraphs.

- 7. Do not hyphenate the text.

- 8. Inform the editors of text editing program (and the version of it) you have used.

Figures and plates should be submitted as EPS, TIFF or JPG files accompanied by a hard copy. They should be numbered consecutively, with appropriate captions. Reference to any Figures or Plates should be made in the main text and their desired position should be indicated on the printout.

- **Tables** should be numbered consecutively and provided with appropriate captions. They should be referred to in the main text and their desired position should be indicated on the printout.

- **Examples** should be numbered with Arabic numerals in parentheses and set apart from the main body of the text with a blank line above and below. Examples from languages other than Modern English should appear in italics with a translation in single quotes immediately below each such example. If required, a word-by-word gloss (without quotes) may be provided between the example phrase and the translation.